



Dear Parent/Carer

## **Arrangements for the End of Year 11 Summer 2015**

As we enter the final term of Year 11 we want to share with you the arrangements that are being put in place to maximise your child's success in the forthcoming examinations.

Firstly, there are a number of key dates of which you should be aware:

- Tuesday 5<sup>th</sup> May 6:00pm – Examination Procedures and Student Support Evening
- Monday 11<sup>th</sup> May – beginning of formal examinations
- Wednesday 10<sup>th</sup> June – all students 'Leavers Assembly' in school
- Friday 19<sup>th</sup> June – final Year 11 examination on this day
- Thursday 20<sup>th</sup> August – Year 11 Results Day

Although examinations begin during the final two weeks of this half term (Monday 11<sup>th</sup> May), we intend for students to follow their normal timetable right up until the half term break. We feel that keeping students in school and in their normal lessons will provide the best preparation for their examinations. When a course has finished and the final examination has been taken, where possible we will offer students alternative lessons in subjects that are still to be examined. There may be occasions however, when students will be revising another subject in a lesson which has finished the final examination. You can support your child by ensuring that they always bring revision materials with them to school. The revision books sold through the school are a really good resource that would support them in this respect.

There will be revision before every morning examination starting at 7:45am in the Main Hall which all students are expected to attend. The canteen will be open from 7:30am on these days for students to use. There will also be revision at lunchtime before afternoon examinations which all students are expected to attend. They may bring food and drink into both of these sessions. There will be a small number of subject-related revision sessions before half term. They will take place during the school day and students will be informed as required.

A revision programme will be taking place during the half term holiday which we shall publish separately, closer to this break.

After the half term break the normal school timetable will not run for the Year 11 students, but instead we have constructed a programme of additional study as outlined on the attached schedule. We feel that all the students will benefit from the structured programme we are putting in place which is compulsory. It will offer them support right up to the day of their final examination. Students will be expected to attend all of the sessions which are relevant to them – that is, all of the subjects they are yet to be examined in. Please be aware of the flexible start and finish times of the day, dependent on which subjects your child still has examinations in. For sessions that run during period 1 we expect students to register in their form group as normal.

For sessions that start period 3 at 11:15am, students should arrive at school during break time, registering at Student Reception and then attend the relevant sessions. If students leave school prior to 3:00pm, they should sign out at Student Reception. Should any your child want to study in school beyond the hours of the additional study programme then please contact Mrs Hoyland to arrange. At all other times your child should be continuing with studies at home.

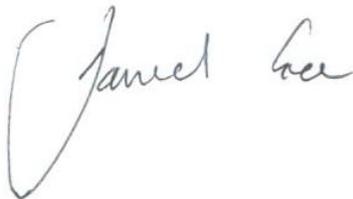
We have discussed these arrangements with all students in assembly. In tutor time your child has personalised a copy of the attached programme so that you know exactly which sessions they should be attending.

Finally, we would like to invite you and your child to an information evening on Tuesday 5<sup>th</sup> May running from 6:00pm for no longer than an hour in which we will:

- Outline the do's and don'ts of examinations, what to do in an emergency and how to support child
- Answer any questions that you might have about the Additional Study Programme
- Share useful examination tips from our Curriculum Team Leaders for English, Maths and Science

We look forward to seeing you there but, in the meantime, if you have any questions do not hesitate to contact Mrs Wadsworth or Mrs Hoyland at the school.

Yours Sincerely

A handwritten signature in cursive script that reads "Daniel Gee". The signature is written in a dark ink and is positioned above the printed name and title.

**Daniel Gee**  
**Headteacher**